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**Klamath Community College Board of Education**  
7390 South Sixth Street \* Klamath Falls, Oregon 97603

Regular Meeting – Tuesday, April 28, 2026 6:00 PM

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**MINUTES**

**I. CALL TO ORDER**

Chair DeCrans called the regular meeting of the Klamath Community College Board of Education to order at 6:00 p.m.

**Members Present:** Raymond Holliday; Misty Buckley; Kate Marquez; Dave Jensen; Rejeana Jackson; and Kenneth DeCrans. A quorum was confirmed.

**Members Absent:** None.

**Staff Present:** Dr. Roberto Gutierrez, President; Jamie Jennings, Vice President; Gail Schull, Vice President; Denise Reid, Vice President; Joshua Guest, Executive Director; Shannon Childs, Secretary to the Board; Peter Lawson, staff; and Gerry O'Brien, staff.

**Guests:** Kathleen Walker-Henderson (zoom).

**II. SHOWCASE**

Dr. Gutierrez invited VP Jennings to present on Cost Margin Analysis (CMA). VP Jennings reviewed a PowerPoint as provided in the packet. Information was shared on fostering a culture of continuous improvement and innovation. The annual budget process and program viability studies were reviewed. The KCC CMA model was explained with an example provided for 5-year in diesel, developmental education writing and general education writing, Social Sciences, and Nursing programs. The program viability sustainability plan was explained.

Trustee Marquez inquired about College Now, which is students in high school taking face-to-face or online classes with KCC instructors. VP Jennings verified it was \$25.00 per credit. VP Jennings added that dual credit does apply toward full-time equivalent (FTE).

Dr. Gutierrez shared that the Oregon budget and the FTE calculator are very complex. KCC monitors this. Dr. Gutierrez explained that KCC does not wait until there is a budget problem to analyze its programs; KCC does it continually.

VP Jennings shared that some programs highlight their CMA in their budgets, it is not a standard to include it in every program description. VP Jennings shared that most Career and Technical Education programs operate at a negative margin, as in-person instruction is more expensive.

There was a discussion on Lane Community College and programs that have closed. Some students may be able to go to other colleges, while others may be displaced. VP Jennings shared that Criminal Justice and Health Information Management programs that are closing are working with KCC so that students can continue at KCC seamlessly with no loss of credit. The process will be online, with clinicals completed in their city.

Chair DeCrans inquired if KCC has considered getting a full-time continuous improvement manager whose full-time job would be to look for other savings outside of just the programs, but everywhere else,

considering things like cost savings, energy production, and streamlining our usage. VP Jennings shared the rigor of the process, with over 20 committee members, who also have full-time jobs. Being part of the committee gives an opportunity to learn about programming. The process is pretty tight. Dr. Gutierrez referred to VP Reid for facility efficiency inquiries. VP Reid shared that KCC is part of the Oregon Department of Energy coalition. Matt Anderson, in facilities, has been in charge of solar and other things. Well-drilling is 100% solar. KCC has done incentives and had almost \$20K in incentives last year. KCC also works on efficiencies for lighting.

### **III. CONSENT AGENDA**

- A. Board Minutes (Regular Meeting May 17, 2026)
- B. Personnel Action
- C. Administrative Reports
- D. Appropriated Objects (Financials)
- E. Enrollment Dashboard

#### **Motion: To adopt the consent agenda.**

Motion by: Misty Buckley

Second by: Raymond Holliday

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

### **IV. ADOPTION OF AGENDA**

#### **Motion: To approve the agenda.**

Motion by: Raymond Holliday

Second by: Dave Jensen

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay; Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

### **V. PRESIDENT REPORT**

- a. Dr. Gutierrez shared the All Oregon Academic Team packet and said that the luncheon went very well, with Trustee Jensen presenting the award to the KCC student.
- b. House Bill 4079 was distributed. Section 2 of the bill was reviewed concerning policies that have to do with ICE. KCC will be putting together a draft of a policy, which needs to be done by September 30<sup>th</sup>. Dr. Gutierrez will be discussing this with the local school districts to review what they are doing.
- c. Congressman Bentz was contacted, along with the Oregon Childhood Development Coalition CEO, for a meeting regarding the \$5M. Congress Bentz was fully engaged, and the meeting went well.
- d. KCC tries to be different and asks local leaders to be the keynote at Commencement ceremonies. City Manager Teichert was asked and has accepted to be the KCC Commencement keynote speaker.
- e. Dr. Gutierrez has been on the search for the new Superintendent for the Klamath County School District. There were good candidates.

**VI. ASKCC STUDENT REPORT**

- a. The Annual Etiquette dinner was on March 5<sup>th</sup>. 55 students attended.
- b. The Food Pantry packed 41 food bags in one month.
- c. ASKCC is also working on campus maps.

**VII. STATE REPORT**

- a. Trustee Marquez shared that the next Oregon Community College Association lunch and learn is this Thursday, with the topic “writing AI prompts”.
- b. The Association of Community College Trustees (ACCT) is having, this Friday at 1:00 pm, a live webinar to share updates and strategies for grants.
- c. Trustee Marquez and Trustee Jensen are inviting the Board to Terra Veg on Friday, May 29<sup>th</sup>, to hear more about the KCC Childcare Learning Center. A donor may speak, and food will be provided. Trustee Marquez handed out invites and asked RSVP’s to go to her. A plus one is invited. Trustee Marquez complimented the KCC website on the Childcare Learning Center. Dr. Gutierrez thanked the Board for their participation and engagement. Trustee Jensen shared that he is challenging the Board; he will match up to \$10K of Board contributions to the campaign.

**VIII. FOUNDATION REPORT**

- a. Director Lawson shared an update on the Alumni Event. One attendee had not been to campus in almost 10 years and was impressed by the growth. A prior Nursing student gave great feedback. The campus tours were well-received.
- b. The Childcare Learning Center Kick-Off Event and Site Tour is on April 30<sup>th</sup> at 9 am in Building 7. The agenda was reviewed.
- c. There was a \$15K contribution from Humming Frog to the KCC Foundation Emergency Fund.
- d. The Barbara Knudson Foundation gave \$6,750 to cover the entire cost of attendance for a student qualifying as a single parent or veteran.

**IX. PUBLIC PARTICIPATION**

- A. Public Participation (Public comment 3 minutes per person)
  - None.

**X. INFORMATIONAL AND ACTION ITEMS**

- A. Appointment of Board Member to Zone 7 – **Action Item**

Chair DeCrans excused himself from the meeting.

Vice-Chair Holliday reviewed the interview with Kenneth DeCrans. The Board debriefed on the interview. Positive comments were shared on Mr. DeCrans commitment to KCC and his dedication. It was noted that Mr. DeCrans is moving out of his district, which is why he has applied for Zone 7.

**Motion: To accept Kenneth DeCrans application for Zone 7.**

Motion by: Dave Jensen

Second by: Rejeana Jackson

Discussion: None.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay.**

**Motion passed.**

Ms. Childs reviewed that this position will go through the 2027 election cycle.

Chair DeCrans rejoined the meeting and was congratulated on his new appointment.

Chair DeCrans shared that the process for Zone 2 will be brought forward to the May board meeting.

**B. Annual Review of Tuition Resolution 209-25-26 – Action Item**

VP Reid presented and reviewed a PowerPoint as provided in the Board packet. The presentation included tuition considerations of revenue, expenses, enrollment, a 5-year forecast, and Oregon community colleges. The recommendation of a 4% tuition increase was given.

Trustee Holliday inquired if the 4% increase only buys one year. Dr. Gutierrez shared that it did, however, he is sensitive to running this on the students' backs. Dr. Gutierrez shared that an efficiency process was started back in the fall, where there was a re-assignment of some administrators. There is a plan to probably do another one coming up, possibly in the fall. This is being worked on. If so, this will get better.

Trustee Marquez asked what percentage of students rely on Pell grants, and whether Pell covers the 4%. Chair DeCrans also asked if the GI Bill and Veteran Services would also cover the 4%.

VP Schull responded that the Pell grant is static for the 4<sup>th</sup> year in a row. It will still cover tuition and fees with the 4% increase. More than half of KCC students qualify for Pell. The benefits that the Veterans have will still allow the student to pay for tuition and fees with an increase. Trustee Holliday inquired about what the cushion is for Pell, considering that it is static, and if there was room to raise tuition and it still would be covered. VP Schull shared that although there was a cushion, students still need money for housing, transportation, and living. If Pell were keeping up with inflation, it would be at \$8K; it is currently \$7,395. Students use the cushion to pay for these things. The standard of low-cost/no-cost was discussed. VP Jennings shared that faculty are constantly looking for ways to help reduce costs for students.

**Motion: To approve a 4% increase for tuition and fees rates as presented.**

Motion by: Dave Jensen

Second by: Raymond Holliday

Discussion: Trustee Jensen shared that he had mixed emotions about increasing tuition, although it is needed to stay viable. He hopes they can slow the percentages down and possibly be able to hold them in the future.

Trustee Buckley asked if there was data that shows the tuition and projected other fees, and somehow overlaid with the inflation rate to show the estimated total impact for a student in the college cumulative. Then look at how that looks compared to other expenses outside of college. She was looking at the total college cost, not just tuition, then using the cost of living. This was asked for, just relevant to our community. Trustee Marquez put out a plug for the Foundation, and it is a place where everyone can make a difference, in scholarships to bridge the gap for students.

Public Comment: None.

**Action: Raymond Holliday, yay; Misty Buckley, yay; Kate Marquez, yay; Dave Jensen, yay; Rejeana Jackson, yay, and Kenneth DeCrans, yay.**

**Motion passed. Unanimous approval.**

Chair DeCrans called a 5-minute recess at 7:41 pm.

**XI. RECESS REGULAR MEETING**

**XII. EXECUTIVE SESSION (Pursuant to ORS 192.660(2)(d))**

Executive session convened at 7:47 pm.

An executive session was called under ORS 192.660(2)(d), which allows the Board to conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Raymond Holliday, Misty Buckley, Kate Marquez, Kenneth DeCrans, Dave Jensen, Rejeana Jackson, Dr. Roberto Gutierrez, Denise Reid, and Shannon Childs were present for the executive session.

There was an update on labor negotiations.

**XIII. RECONVENE REGULAR MEETING**

Chair DeCrans reconvened the meeting at 8:26 pm.

**XIV. BOARD DISCUSSION AND PUBLIC PARTICIPATION**

A. Board Discussion

i. Board Comment

- Trustee Marquez spoke to Shared Governance and how it works. Dr. Gutierrez explained the process of Shared Governance.

**XV. FUTURE ISSUES**

- The Childcare Learning Center Campaign Kick Off is Thursday, April 30<sup>th</sup> at 9:00 am.
- The Cosmetology bid opening will be Thursday, April 30<sup>th</sup> at 3:10 pm.

**XVI. NEXT MEETING**

- A. Scheduled Board of Education Meetings: May 26, June 23, and July 1, 2026, Founders Hall Boardroom

**XVII. ADJOURN**

**Chair DeCrans adjourned the meeting at 8:32 pm.**

Respectfully submitted by:

Shannon Childs

Klamath Community College

Board of Education Secretary